

COALITION OF ORANGE COUNTY COMMUNITY CLINICS

Financial Statements

June 30, 2020

(with Independent Auditors' Report Thereon)



An Independent CPA Firm

COALITION OF ORANGE COUNTY COMMUNITY CLINICS

Financial Statements

June 30, 2020

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An Independent CPA Firm

Board of Directors
Coalition of Orange County Community Clinics
Santa Ana, California

INDEPENDENT AUDITORS' REPORT

Report on Financial Statements

We have audited the accompanying financial statements of Coalition of Orange County Community Clinics (a nonprofit organization), which comprise the statement of financial position as of June 30, 2020, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Managements' Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Coalition of Orange County Community Clinics as of June 30, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matters

As described further in note one to the financial statements, during the year ended June 30, 2020, Coalition of Orange County Community Clinics implemented Accounting Standards Update (ASU) 2018-08 *Not-for-Profit Entities* (Topic 958) – *Contributions Received and Made*. Our opinion is not modified with respect to this matter.

Report on Summarized Comparative Information

We have previously audited Coalition of Orange County Community Clinic's 2019 financial statements, and our report dated November 9, 2019, expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year June 30, 2019, is consistent, in all material respects, the audited financial statements from which it has been derived.

Other Reporting Required By Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 11, 2020 on our consideration of Coalition of Orange County Community Clinics' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Coalition of Orange County Community Clinics' internal control over financial reporting and compliance.

Gruber and Associates, Inc.

Gruber and Associates, Inc.

Newport Beach, California
November 11, 2020

COALITION OF ORANGE COUNTY COMMUNITY CLINICS**Statement of Financial Position**

June 30, 2020

(With comparative totals from June 30, 2019)

<u>Assets</u>	<u>Totals</u>	
	<u>2020</u>	<u>2019</u>
Cash and cash equivalents	\$ 2,569,566	818,557
Contributions receivable - grant contracts, net (Note 2)	127,521	208,096
Accrued interest	13,326	9,211
Investments	1,982,468	905,343
Deposits and other assets	8,503	12,672
Furniture and equipment, net (Note 3)	69,754	68,381
Intangible asset, net (Note 4)	105,757	141,160
Prepaid expenses	76,039	55,825
Total assets	<u>\$ 4,952,934</u>	<u>2,219,245</u>
<u>Liabilities and Net Assets</u>		
Accounts payable	\$ 120,422	50,033
Accrued liabilities	200,624	122,205
Deferred revenue and dues - current (Note 8)	2,732,068	407,657
Deferred rent - long-term (Note 6)	15,645	13,403
Payroll protection plan loan payable - long-term (Note 12)	228,137	-
Total liabilities	<u>3,296,896</u>	<u>593,298</u>
Net assets:		
Without donor restrictions	1,615,762	1,585,080
With donor restrictions (Note 5)	40,276	40,867
Total net assets	<u>1,656,038</u>	<u>1,625,947</u>
Total liabilities and net assets	<u>\$ 4,952,934</u>	<u>2,219,245</u>

See accompanying notes to financial statements.

COALITION OF ORANGE COUNTY COMMUNITY CLINICS
Statement of Activities
Year Ended June 30, 2020
(With comparative totals for the year ended June 30, 2019)

	Without Donor Restrictions	With Donor Restrictions	Totals	
			<u>2020</u>	<u>2019</u>
Operating Activities:				
Unrestricted revenue and support:				
Contributions - grant contracts (Note 2)	\$ 2,125,733	-	2,125,733	2,090,056
Contributions - other	86,502	-	86,502	-
Member dues	352,790	-	352,790	279,358
Consulting fees	48,108	-	48,108	129,422
Donated services	109,206	-	109,206	-
Interest income	459	-	459	24,037
Miscellaneous income	<u>22,330</u>	<u>-</u>	<u>22,330</u>	<u>-</u>
Subtotal	<u>2,745,128</u>	<u>-</u>	<u>2,745,128</u>	<u>2,522,873</u>
Net assets released from restrictions (Note 5)	<u>591</u>	<u>(591)</u>	<u>-</u>	<u>-</u>
Total unrestricted support and revenue	<u>2,745,719</u>	<u>(591)</u>	<u>2,745,128</u>	<u>2,522,873</u>
Expenses:				
Program services	<u>2,193,129</u>	<u>-</u>	<u>2,193,129</u>	<u>2,109,813</u>
Supporting services:				
General and administrative	547,591	-	547,591	349,241
Fundraising	<u>16,664</u>	<u>-</u>	<u>16,664</u>	<u>54,644</u>
Subtotal supporting services	<u>564,255</u>	<u>-</u>	<u>564,255</u>	<u>403,885</u>
Total expenses	<u>2,757,384</u>	<u>-</u>	<u>2,757,384</u>	<u>2,513,698</u>
Change in net assets from operations	(11,665)	(591)	(12,256)	9,175
Non-operating activities:				
Investment income	<u>42,347</u>	<u>-</u>	<u>42,347</u>	<u>5,545</u>
Total non-operating activities	<u>42,347</u>	<u>-</u>	<u>42,347</u>	<u>5,545</u>
Change in net assets	30,682	(591)	30,091	14,720
Net assets beginning of year	<u>1,585,080</u>	<u>40,867</u>	<u>1,625,947</u>	<u>1,611,227</u>
Net assets at end of year	<u>\$ 1,615,762</u>	<u>40,276</u>	<u>1,656,038</u>	<u>1,625,947</u>

See accompanying notes to financial statements.

COALITION OF ORANGE COUNTY COMMUNITY CLINICS
Statement of Functional Expenses
Year Ended June 30, 2020
(With comparative totals for the year ended June 30, 2019)

	Program Services	Supporting Services			Totals	
		General and Administrative	Fundraising	Subtotal	2020	2019
Salaries and related expenses:						
Salaries	\$ 997,483	257,660	10,578	268,238	1,265,721	1,215,205
Employee benefits	124,974	29,694	-	29,694	154,668	157,725
Payroll taxes	75,214	17,871	-	17,871	93,085	94,327
Total salaries and related expenses	<u>1,197,671</u>	<u>305,225</u>	<u>10,578</u>	<u>315,803</u>	<u>1,513,474</u>	<u>1,467,257</u>
Other expenses:						
Program support	303,456	7,854	-	7,854	311,310	89,177
Consultants	159,194	9,660	6,086	15,746	174,940	352,477
Donated services	-	109,206	-	109,206	109,206	-
Dues and subscriptions	18,839	4,090	-	4,090	22,929	83,461
Office equipment rental (Note 6)	3,005	855	-	855	3,860	3,013
Insurance	11,433	3,084	-	3,084	14,517	14,194
Conferences and meetings	24,663	40,154	-	40,154	64,817	43,454
Postage and delivery	483	122	-	122	605	572
Communication and printing	30,795	9,639	-	9,639	40,434	5,555
Occupancy (Note 6)	108,373	14,564	-	14,564	122,937	84,597
Professional fees	5,577	12,391	-	12,391	17,968	17,449
Repairs and maintenance	61,791	8,417	-	8,417	70,208	65,739
Telephone	12,326	3,095	-	3,095	15,421	16,663
Travel	26,988	3,411	-	3,411	30,399	43,977
Office supplies	26,720	14,337	-	14,337	41,057	31,117
Investment fees and expenses	-	409	-	409	409	393
Fund Project expense	118,354	-	-	-	118,354	141,453
Donations	-	500	-	500	500	-
Bad debt expense (recovery)	-	(5,030)	-	(5,030)	(5,030)	(9,285)
Total other expenses	<u>911,997</u>	<u>236,758</u>	<u>6,086</u>	<u>242,844</u>	<u>1,154,841</u>	<u>984,006</u>
Total expenses before depreciation	<u>2,109,668</u>	<u>541,983</u>	<u>16,664</u>	<u>558,647</u>	<u>2,668,315</u>	<u>2,451,263</u>
Depreciation and amortization (Notes 3 & 4)	<u>83,461</u>	<u>5,608</u>	<u>-</u>	<u>5,608</u>	<u>89,069</u>	<u>62,435</u>
Total expenses	<u>\$2,193,129</u>	<u>547,591</u>	<u>16,664</u>	<u>564,255</u>	<u>2,757,384</u>	<u>2,513,698</u>

See accompanying notes to financial statements.

COALITION OF ORANGE COUNTY COMMUNITY CLINICS
Statement of Cash Flows
Year Ended June 30, 2020
(With comparative totals for the year ended June 30, 2019)

	Totals	
	2020	2019
Cash flows from operating activities:		
Change in net assets	\$ 30,091	14,720
Adjustments to reconcile change in net assets to net cash provided by (used for) operating activities:		
Depreciation and amortization	89,069	62,435
(Gain) loss on disposal of assets	-	-
Net appreciation (depreciation) on investments	-	(5,545)
Decrease (increase) in contracts receivable	80,575	57,298
Decrease (increase) in accrued interest	(4,115)	(9,211)
Decrease (increase) in deposits and other assets	4,169	35,069
Decrease (increase) in prepaid expenses	(20,214)	(26,545)
(Decrease) increase in account payable	148,808	(16,001)
(Decrease) increase in deferred revenue	2,324,411	(48,284)
Net cash provided by (used for) operating activities	2,652,794	63,936
Cash flows from investing activities:		
Purchases of land, buildings, furniture and equipment	(29,863)	(6,749)
Purchases of intangible assets	(25,176)	(77,850)
Purchase of investments	(1,077,125)	(38,436)
Net cash provided by (used for) investing activities	(1,132,164)	(123,035)
Cash flows from financing activities:		
Proceeds from payroll protection plan loan	228,137	-
Deferred rent	2,242	(1,773)
Net cash provided by (used for) financing activities	230,379	(1,773)
Increase (decrease) in cash and cash equivalents	1,751,009	(60,872)
Cash and cash equivalents at beginning of year	818,557	879,429
Cash and cash equivalents at end of year	\$ 2,569,566	818,557

Supplemental disclosures of noncash investing and capital related financing activities:

There were no noncash investing and capital related financing activities during the period ended June 30, 2020.

Supplemental disclosure of cash flow information:

Cash paid for interest expense	\$ -	-
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See accompanying notes to financial statements.

COALITION OF ORANGE COUNTY COMMUNITY CLINICS

Notes to the Financial Statements

June 30, 2020

(1) Summary of Significant Accounting Policies

The significant accounting policies of Coalition of Orange County Community Clinics (the Organization) are presented to assist in the understanding of the Organization's financial statements. The financial statements and notes are representations of the Organization's management, who is responsible for the integrity and objectivity of the financial statements. These accounting policies conform to accounting principles generally accepted in the United States of America and have been consistently applied in the preparation of the financial statements.

(a) Organization and Sources of Revenues

The Coalition of Orange County Community Clinics (the "Coalition") was established in 1974 under the laws of the State of California as a not-for-profit corporation and is qualified under Section 501 (c)(3) of the Internal Revenue Code and Section 23701(d) of the California Revenue and Taxation Code. The Coalition is a membership organization representing a network of licensed, private, not-for-profit community and free clinics that are committed to ensuring access to health care for medically underserved individuals and families in Orange County. The Coalition is a vital component to the Orange County health care safety net through the provision of the following for its member clinics: identification, solicitation and management of funding opportunities and programs, management services including technical support, active participation in health care planning and policy in all relevant governmental, private and community based forums.

(b) Basis of Accounting and Revenue Recognition

The Organization uses the accrual basis of accounting. Under this method of accounting, revenues are recognized when performance obligations are satisfied and expenses are recognized when incurred.

(c) Financial Statement Presentation

The financial statements of the Organization have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP). In accordance with Financial Accounting Standards Board (FASB) *Accounting Standards Update (ASU) 2016-14 Not for Profit Entities [Topic 958] – Presentation of Financial Statements of Not for Profit Entities*, the Organization is required to report information regarding its financial position and activities according to two classes of net assets:

COALITION OF ORANGE COUNTY COMMUNITY CLINICS

Notes to the Financial Statements

(Continued)

(1) Summary of Significant Accounting Policies. (Continued)

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of the Organization's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

(d) Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all unrestricted highly liquid investments with a maturity of three months or less to be cash equivalents. Cash and cash equivalents consist of deposits held with several different financial institutions that at times exceed amounts covered by the insurance provided by the Federal Deposit Insurance Corporation (FDIC). The Organization maintains cash deposits with various financial institutions to limit its credit risk exposure to any one financial institution. The Organization also actively evaluates the credit worthiness of the institutions with which it invests.

(e) Furniture and Equipment

It is the Organization's policy to capitalize long-lived assets over \$5,000 and a useful life of three years or longer. Lesser amounts are expensed. Furniture and equipment are capitalized at cost. Contributed property and equipment are recorded at fair value at the date of donation. Contributions with donor-imposed stipulations regarding how long the contributed assets must be used are recorded as net assets with donor restrictions; otherwise, the contributions are recorded as net assets without donor restrictions. Buildings, furniture and equipment are depreciated on the straight-line method, using estimated useful lives of ten to thirty years for the buildings, seven years for the furniture, five year for the equipment, and three years for computers.

(f) Impairment of Long-Lived Assets

The Organization evaluates long-lived assets for impairment whenever events or changes in circumstances indicate that the carrying value of an asset may not be recoverable. If the estimated future cash-flows (undiscounted and without interest charges) from the use of an asset are less than the carrying value, a write-down would be recorded to reduce the related asset to its estimated fair value.

COALITION OF ORANGE COUNTY COMMUNITY CLINICS

Notes to the Financial Statements

(Continued)

(1) Summary of Significant Accounting Policies. (Continued)

(g) Fair Value of Financial Instruments

The Organization follows guidance issued by the ASC 820 *Fair Value Measurements*, which establishes a framework for measuring fair value, clarifies the definition of fair value within that framework, and expands disclosures about the use of fair value measurements. This guidance applies whenever fair value is the applicable measurement. This guidance establishes a fair value hierarchy which prioritizes the inputs to valuation techniques used to measure fair values into Levels 1, 2, and 3.

Level 1 inputs consist of unadjusted quoted prices in active markets for identical instruments and have the highest priority. Level 2 inputs include quoted prices for similar instruments in active markets, quoted prices for identical or similar instruments in markets that are not active, or inputs other than quoted prices that are directly or indirectly observable. Level 3 inputs are unobservable and are given the lowest priority.

The Organization's financial instruments, including cash and cash equivalents, contributions receivable, certificates of deposit, and accounts payable and other accrued expenses are carried at cost, which approximates fair value because of the short-term nature of these instruments. The Organization records inventory at fair value on the date of donation based on values provided by the donors.

Investments at June 30, 2020 consisted of:

	<u>Level 1</u>
Endowment - investment pool	\$ 40,276*
Certificates of deposit	<u>1,942,192</u>
Total	<u>1,982,468</u>

* - See Note 7 for endowment disclosures.

(h) Measure of Operations

The statement of activities reports all changes in net assets, including changes in net assets from operating and nonoperating activities. Operating activities consist of those items attributable to the Organization's ongoing program services. Nonoperating activities are limited to resources that generate return from investments and other activities considered to be of a more unusual or nonrecurring nature.

COALITION OF ORANGE COUNTY COMMUNITY CLINICS

Notes to the Financial Statements

(Continued)

(1) Summary of Significant Accounting Policies. (Continued)

(i) New Accounting Pronouncement

In 2018, FASB issued ASU 2018-08, Not-for-Profit Entities (Topic 958) – *Contributions Received and Made*. The update clarifies and improves the scope and accounting guidance for contributions received and made. The Organization has adopted ASU 2018-08 in fiscal year June 30, 2020 and has adjusted the presentation of these statements accordingly in order to more consistently record revenue recognition from resource providers. In previous years, the Organization classified the majority of its grant revenue received from government agencies as exchange transactions, however, under the new guidance of ASU 2018-08 have reclassified the majority of its grant revenue received from government agencies as contributions with conditions for the year ended June 30, 2020. The Organization has also elected to use the modified prospective basis in adopting the change, hence, no prior period adjustments were necessary.

(j) Contributions

In accordance with ASC 958-605, contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Contributions that are restricted by the donor are reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the contribution is recognized. All other donor restricted contributions are reported as an increase in net assets with donor restrictions, depending on the nature of restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. Conditional contributions are recognized when the conditions on which they depend are substantially met. Unconditional promises to give are recognized as revenues or gains in the period received and as assets, decreases of liabilities, or expenses depending on the form of the benefits received.

(k) Consulting Fees

Consulting fees represent fees received from numerous consultants for services rendered.

(l) Functional Expense Allocations

The cost of providing various programs and other activities has been summarized on a functional basis in the statement of activities and the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services based on estimates made by management. The allocations between program and supporting services benefited are determined by management on an equitable basis. All allocations for program and supporting services are based on time and effort.

COALITION OF ORANGE COUNTY COMMUNITY CLINICS

Notes to the Financial Statements

(Continued)

(1) Summary of Significant Accounting Policies. (Continued)

(m) Prepaid Expenses

Prepaid expenses include deposits and advance payments for insurance, events and program activities.

(n) Accrued Vacation

The Organization's policy is to record accumulated vacation when earned. As of June 30, 2020, the accrued vacation liability was \$70,869 and was recorded in accrued liabilities in the statement of net assets.

(o) Income Taxes

The Organization is a tax-exempt organization under Internal Revenue Code Section 501(c)(3) and California Revenue and Taxation Code Section 23701(d) and files all federal and state information returns required by law. The Organization's Forms 990, *Return of Organization Exempt from Income Tax*, for the years ending in years 2019, 2018, and 2017 are subject to examination by the IRS, generally for three years after they were filed.

(p) Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

(q) Comparative Totals and Reclassifications

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2019 from which the summarized information was derived.

COALITION OF ORANGE COUNTY COMMUNITY CLINICS

Notes to the Financial Statements

(Continued)

(1) Summary of Significant Accounting Policies. (Continued)

(r) Donated Services and Supplies

Donations of services are recognized in the financial statements if the services received: (1) create or enhance nonfinancial assets or require specialized skills; (2) are provided by individuals possessing those skills; and (3) would typically need to be purchased if not provided by donation. Other volunteer services that do not meet these criteria are not recognized in the financial statements as there is no objective basis for deriving their value. There were \$109,206 of donated attorney services that were required to be recognized during the fiscal year ended June 30, 2020.

(2) Summary of Grant Funding

The Organization's top 5 grant funding for the year ended June 30, 2020 are summarized as follows:

	Contract Revenue
U.S. Dept of Health and Human Services	\$ 580,357
CalOptima	283,735
University of California Irvine	267,088
Covered California	200,000
The CA Endowment	177,603
Other	616,950
Total	<u>\$2,125,733</u>

At June 30, 2020, grant contract receivables in the amount of \$127,521 consist of both federal and non-federal receivables, the majority of which were collected subsequent to that date.

(3) Furniture and Equipment

Furniture and equipment consist of the following at June 30, 2020:

Furniture and equipment	\$134,399
Computer equipment	88,968
Accumulated depreciation	<u>(153,613)</u>
	<u>\$ 69,754</u>

Total depreciation expenses for the year ended June 30, 2020 was \$28,491.

COALITION OF ORANGE COUNTY COMMUNITY CLINICS

Notes to the Financial Statements

(Continued)

(4) Intangible Assets

Under ASC 350 *Intangibles-Goodwill and Others*, intangible assets with indefinite lives are not subject to periodic amortization, but rather reviewed on a periodic basis for impairment. There were no impairments of intangible assets for the year ended June 30, 2020. As of June 30, 2020, the Organization's intangible assets in the amount of \$105,757, net consisted of software which were deemed to have indefinite lives of approximately 3 years.

Intangible assets consist of the following at June 30, 2020:

Software	\$207,272
Accumulated amortization	<u>(101,515)</u>
	<u>\$105,757</u>

Total amortization expenses for the year ended June 30, 2020 was \$60,578.

(5) Investments – Quasi-Endowment Fund

The Endowment Fund of the Organization was established with the Orange County Community Foundation and consists of investments established for the purpose of promoting the Organization's philanthropies. The investments consists of funds designated by the Donor to function as restricted endowments along with intent to have future donor restricted endowment fund contributions. As required by generally accepted accounting principles, net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

Interpretation of Relevant Law

The Organization has interpreted the California Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies as donor restricted net assets (1) the original value of gifts donated to the restricted endowment, (2) the original value of subsequent gifts to the restricted endowment, and (3) accumulations to the restricted endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund.

The remaining portion of the donor-restricted endowment fund that is not classified as donor restricted net assets is classified as net assets without donor restrictions until those amounts are appropriated for expenditure by the Board in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, the Board considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) the duration and preservation of the various funds, (2) the purposes of the donor-restricted endowment funds, (3) general economic conditions, (4) the possible effect of inflation and deflation, (5) the expected

COALITION OF ORANGE COUNTY COMMUNITY CLINICS

Notes to the Financial Statements

(Continued)

(5) Investments – Quasi-Endowment Fund (continued)

total return from income and the appreciation of investments, (6) other resources of the Organization, (7) tax consequences, and (8) the Organization's investment policies.

Return Objectives and Risk Parameters

The Organization has adopted investment and spending policies for endowment assets that attempt to subject the fund to low investment risk while trying to obtain a total return (yield plus capital appreciation) necessary to preserve and ideally enhance the principal of such funds, while at the same time, providing a dependable source of income at the highest possible yield, while avoiding speculation.

Spending Policy

The Organization requires a spending policy to be established by the Endowment Committee in accordance with UPMIFA subject to Board approval with an appropriate withdrawal rate based upon market conditions for that year and expenses of the Fund.

Strategies Employed for Achieving Objectives

The Organization relies on a total return strategy in which investment returns are achieved through current income and long-term growth of capital and income. The Organization targets a diversified asset allocation by investing in a balanced money market fund with objectives for the conservation of capital and growth opportunities of publicly traded stocks, bonds, mutual funds, and alternative investments. The composition of endowment net assets for this fund, and the changes in endowment net assets as of June 30, 2020 are as follows:

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Net assets, beginning of year	\$ -	40,867	40,867
Interest income	-	-	-
Net change (un-realized and realized)	<u>-</u>	<u>(591)</u>	<u>(591)*</u>
Subtotal	-	40,276	40,276
Contributions	-	-	-
Appropriations of endowment	<u>-</u>	<u>-</u>	<u>-</u>
Net assets, end of year	<u>\$ -</u>	<u>40,276</u>	<u>40,276</u>

* - Represents total net assets released from restriction.

COALITION OF ORANGE COUNTY COMMUNITY CLINICS

Notes to the Financial Statements

(Continued)

(6) Lease Obligations

Deferred Rent and Operating leases

The Organization leases office space and various equipment. The office space lease has an effective date of December 15, 2015 and expires on February 12, 2021. The initial monthly rent was \$6,667 with a scheduled 3% increase, inclusive of a “two months free” period. The rent free period was recorded as deferred rent in the amount of \$13,403 on the statement of net position. Minimum rental commitments on the office space and equipment are as follows:

Year ending June 30:

2021	\$134,962
2022	137,986
2023	142,126
2024	96,627
2025	<u>-</u>

Total future minimum lease payments \$511,701

Total office and equipment rent expense for the year ended June 30, 2020 was \$122,937 and \$3,860, respectively.

(7) Other Commitments and Contingencies

Financial assistance from federal, state, and local governmental entities in the form of grants are subject to special audit. Such audits could result in claims against the Organization for disallowed costs or noncompliance with grantor restrictions. No provisions have been made for any liabilities that may arise from such audits since the amounts, if any, cannot be determined at this date.

The Organization is also subject to legal proceedings, claims, and assessments which arise in the ordinary course of its business. In the opinion of management, the amount of ultimate liability with respect to these actions, should they occur, will not materially affect the Organization's financial statements.

(8) Deferred revenue

Deferred revenue of \$2,732,068 at June 30, 2020 was comprised of various grant amounts received from funding organizations with donor-imposed conditions (a barrier and a right of return/ right of release must exist) in relation to specific purpose or specific period of time. Revenue will be recognized when the condition(s) are met.

COALITION OF ORANGE COUNTY COMMUNITY CLINICS

Notes to the Financial Statements

(Continued)

(9) Concentrations and Grant Funding

In recent years, the Organization has received significant funding from the Department of Health and Human Services, the State of California, and County of Orange. Due to potential reductions in federal funding to these agencies, future grants to the Organization are uncertain. Although management is reviewing alternatives for continuing operations, if grants are reduced significantly, it may impact the future operations of the Organization in subsequent years. It should be noted that the Organization was awarded: (1) the CalOptima grant from October 1, 2019 through June 30, 2023 (\$2 million each year for a total of \$6 million); and (2) the HCCN grant from HRSA from August 1, 2019 through July 31, 2022 (\$520,000 each year for a total of \$1,560,000). The Organization also received numerous other grant contracts from several other agencies for funding through June 30, 2021. Additionally, it is the intent of the Organization to bid for funding from these agencies through June 30, 2022. Actual funding amounts from HRSA are dependent upon amounts allocated by various federal and state awarding agencies. Approximately 21.14% of the Organization's revenues were provided by the U.S. Department of Health and Human Services.

(10) Compliance with Laws and Regulations

By accepting subrecipient funds from the various federal grantor agencies, the Organization is required to comply with certain laws and regulations provided for under the *OMB Uniform Guidance*, and the respective grant agreements. Management believes that it has complied with such laws and regulations.

(11) Retirement Plan

The Organization sponsors a 401(K) Safe Harbor Basic Match qualified retirement plan for all employees that have been employed for at least three (3) months, which are then eligible to participate in the plan. Employees can defer a portion of their salary into the plan, not to exceed annual Federal and State limitations. For the year ended June 30, 2020, the Organization's Safe Harbor contribution amounted to \$43,297.

On November 13, 2017 the Organization executed the adoption of its Safe Harbor Basic Match Option with matching contributions in an amount equal to the sum of 100% of the portion of the employee's contribution not exceeding 3% of the employee's compensation, plus 50% of the portion of employee's contributions that exceed 3% but not exceed 5%. For purposes of applying the Safe Harbor contributions, compensation is based on the per-paid-period compensation.

(12) Payroll Protection Plan Loan Payable

In May 2020, the Organization applied and was granted a Paycheck Protection Program (PPP) loan from the Small Business Association (SBA) in the amount of \$228,137. The loan has a rate of 1.0% and is due on May 2022 unless forgiven. In order to be forgiven, the Organization must meet certain criteria as stipulated in the loan agreement.

COALITION OF ORANGE COUNTY COMMUNITY CLINICS

Notes to the Financial Statements

(Continued)

(13) Availability and Liquidity

The following represents the Organization's financial assets at June 30, 2020:

Financial assets at year end:

Cash and cash equivalents	\$2,569,566
Contributions receivable	127,521
Accrued interest	13,326
Investments	1,982,468
Deposits and other assets	<u>8,503</u>

Total financial assets	<u>4,701,384</u>
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Less amounts not available
to be used within 1 year:

Net assets with donor restrictions	-
Less net assets with purpose restrictions to be met within one year	(-)
Quasi-endowment established by the Board	<u>(40,276)</u>

Subtotal	<u>(40,276)</u>
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Financial assets available to meet general expenses over the next 12 months:	<u>\$4,661,108</u>
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The Organization's goal is generally to maintain financial assets to meet 90 days of operating expenses (approximately \$700,000). As part of its liquidity plan, the Organization invests excess cash in short-term certificates of deposit, and money market savings.

(14) Related Party - Network of Orange County Community Health Centers

On May 13, 2013, the Organization as its initial member agent, along with ten (10) Orange County community member clinics (also member clinics of the Coalition), filed articles of incorporation for the Network of Orange County Community Health Centers (the "Network"), a newly created nonprofit public benefit California corporation. The main purpose of the Network is to provide an entity for collective contracting that will support the sustainability of the safety net. During the fiscal year ended June 30, 2020, there were \$6,086 of third party consulting expenses incurred by the Organization in the support of the Network.

COALITION OF ORANGE COUNTY COMMUNITY CLINICS

Notes to the Financial Statements

(Continued)

(15) Subsequent Events

Management has evaluated subsequent events through November 11, 2020, the date the financial statements were available to be issued.

The Organization's operations may be affected by the recent and ongoing outbreak of COVID-19, which was declared a pandemic by the World Health Organization in March 2020. The ultimate disruption which may be caused by the outbreak is uncertain; however, possible effects may include, but are not limited to, a reduction in the Organization's grant contract revenues which could have an impact on the Organization's financial position and operating results. There is uncertainty as to the severity and longevity of the outbreak and management is in the process of evaluating the impact on its operations and its financial statements.



An Independent CPA Firm

Board of Directors
Coalition of Orange County Community Clinics
Santa Ana, California

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Coalition of Orange County Community Clinics (the Organization), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Organization's basic financial statements, and have issued our report thereon dated November 11, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Gruber and Associates, Inc.

Gruber and Associates, Inc.

Newport Beach, California
November 11, 2020